



BUTLER'S PANTRY
An Equal Opportunity Employer

1414 Park Avenue
St. Louis, Missouri 63104
Phone: (314) 664-7680 Fax: (314) 664-9866
www.butlerspantry.com

EMPLOYMENT APPLICATION

Please Print

Today's date: _____

Date available for employment: _____

Days available to work:

No Pref _____
Mon _____
Tue _____

Wed _____
Thurs _____
Fri _____

Sat _____
Sun _____

Position applying for: _____
(you will be considered for only this position)

Minimum salary you are willing to accept: \$ _____

How did you learn of this position?

Newspaper Ad _____
Internet Site _____

Personal Contact _____
Walk In _____

Other _____

NOTE: This application will expire 30 days after today's date. If you wish to be considered for a position after that time, you must submit a new application.

We may check with employment, education, and other references, so please be accurate.

Personal Data

Name Mr. _____
Ms. _____
Mrs. _____
Last First Middle

Address _____
Number and Street City State Zip Code

Telephone Numbers: Home: () _____ Work: () _____ Cell: () _____

Are you 18 years or older? Yes _____ No _____ Social Security# _____

Under the Immigration Reform and Control Act of 1986, Butler's Pantry is required to verify employment eligibility. If employed, can you provide employment eligibility documents? Yes _____ No _____

NOTE: Butler's Pantry does not discriminate on the basis of citizenship or national origin.

NOTE: In completing this application for employment you may exclude information that indicates race, color, religion, sex, age, national origin, disability, or marital status.

Education and Training

School _____ Mailing Address _____ Highest Grade Completed _____

High School/ G.E.D. _____ 9 10 11 12

Graduated? Yes _____ No _____

College _____ 13 14 15 16

Degree Received? Yes _____ No _____ Major _____

Other Schools or Specialized Training

School _____ Mailing Address _____ Course of Study _____

What other education, training, or experience have you had that will enable you to perform the job for which you have applied? _____

Work History

Please provide a complete employment history, listing all positions held, including military, part-time, summer and volunteer. Please account for all periods of unemployment. Use additional sheets if necessary.

A.) Present or most recent position:

Employer's Name _____

Address _____ Telephone _____

Dates of Employment: from _____ to _____
(month/year) (month/year)

Salary _____ average hours per week _____

Name and titles of supervisor _____

Number and type of employees you supervised _____

Job titles and duties _____

Reason for leaving _____

Work History (continued)

B.) Former positions:

1.) Employer's Name _____

Address _____ Telephone _____

Dates of Employment: from _____ to _____
(month/year) (month/year)

Salary _____ average hours per week _____

Name and titles of supervisor _____

Number and type of employees you supervised _____

Job titles and duties _____

Reason for leaving _____

2.) Employer's Name _____

Address _____ Telephone _____

Dates of Employment: from _____ to _____
(month/year) (month/year)

Salary _____ average hours per week _____

Name and titles of supervisor _____

Number and type of employees you supervised _____

Job titles and duties _____

Reason for leaving _____

Use additional sheets if necessary

General Information

Have you ever plead guilty to or been convicted of a crime (exclude minor traffic violations for which a fine or a forfeiture of \$50.00 or less was imposed?) Yes _____ No _____

If yes, please explain and give in each case the date, nature of the offense, the name and location of the court, the penalty imposed if any, and the disposition of the case. A plea of guilty or a conviction will not necessarily be a bar to employment and factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

General Information (continued)

Are you able to perform the duties of the job for which you are applying, with or without accommodation?

Yes _____ No _____

If "NO", please indicate the specific duties you cannot perform: _____

Have you ever applied for employment at this company?

Yes _____ No _____

If "Yes," When _____

Where _____

Have you ever been an employee of this company?

Yes _____ No _____

If "Yes," Position _____ From _____

To _____ Department _____

Supervisor's name _____

Reason for leaving _____

Do you have any relatives employed by Butler's Pantry? Please list them.

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Please list any additional information that you think should be considered in evaluating your application.

Release Information

Application Certification & Authorization For Release of Information

I hereby certify that all the information made on or in connection with this application is true & complete to the best of my knowledge and I have not knowingly withheld any facts or circumstance. I understand that if any of the statements made by me on this application are false or if a contact with my former employers reveal that I would make an unsatisfactory employee, this will be sufficient grounds for rejection of my application or removal of employment. I hereby authorize my previous employer or any educational institutions I have attended to release to Butler's Pantry any information they may have regarding my character, academic record or employment history, whether on record or not. I also authorize any law enforcement agency, or Butler's Pantry or other motor vehicle regulatory agency to allow any representative of Butler's Pantry to examine, copy or receive any records pertaining to me regarding convictions or driving record. By authorizing the above, I agree to hold harmless any individual, any damage whatsoever for issuing such information.

Signature _____

Date _____

Butler's Pantry will hire only United States Citizens and aliens authorized to work in the United States. All new employees will be required to complete an Employment Eligibility Verification form and produce requested documentation at the time of employment. Butler's Pantry is an Equal Opportunity Employer.